

PDBP DMR Data Submission Account Request

The Parkinson's Disease Biomarker Program Data Management Resource (PDBP DMR) is a restricted access portal to research data relevant to Parkinson's disease biomarker research. A PDBP DMR account is required to submit or access Parkinson's disease biomarker program related data. Investigators and data managers at research sites are invited to request an account. To provide maximum protection for the confidentiality of research participants whose data is stored in PDBP DMR, professional credentials are verified by the PDBP Data Access Committee (DAC) during the account request process.

Prerequisites:

None

Procedure:

This procedure provides process steps for account request initiation, authorization, and validation. The entire procedure typically requires 1-3 business days (assuming Prerequisites are already met)

Account Request Initiation

1. Point your browser to the PDBP DMR website at pdbp.ninds.nih.gov/portal.
2. Click the Log In tab, then underneath Need Assistance click the "Request a New Account" link.
3. On the "Request a New Account" page, fill in the required fields marked with a *.

Note: When describing interest in PDBP DMR, keep in mind this information is pertinent to administrators approving the account.

4. Click the [Continue] button when required fields are complete.
5. On the "Request an Account: Account Privileges" page, the default High-Level Privilege selected is User.
6. Click the [Submit Request] button.
7. If all required fields were successfully entered, a confirmation page will be displayed.
8. PDBP Admin is notified that there is a request awaiting review.

Account Request Review and Authorization

1. PDBP DMR staff reviews the information provided in account request.
2. PDBP DMR staff verifies that the Affiliated Institution provided is recognized as a research organization.
3. PDBP DMR staff may contact applicant for more information about intended use of the PDBP DMR.
4. PDBP Staff summarize this information and provides it to the PDBP Data Access Committee (DAC) for final approval.
5. With authorization from the PDBP DAC, PDBP DMR Admin establishes a user account.
6. The PDBP DMR Admin sends you an automated email message.

Account Validation

1. Watch your email inbox for a message from "noreply@pdbp.ninds.nih.gov" with subject "Your PDBP DMR website account has been approved."
2. Return to the PDBP DMR website to login.

To request additional privileges for your PDBP DMR account, please refer to the following procedures:

- To submit data to PDBP DMR, refer to Data Submission Privilege Request.
- To query and access data stored in PDBP DMR, refer to Data Access Permission Request
- To generate Global Unique Identifiers (GUIDs) to use as subject IDs for research participants, refer to Create a GUID.